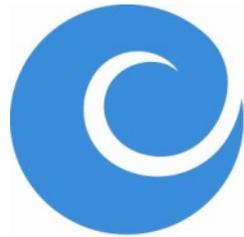


2009-2010



Seaway Valley Community Health Centre

Working with you for a Healthier Community

ANNUAL REPORT



Everyone Matters.

Every Individual.

Every Family.

Every Community.

Our Mission

The Seaway Valley Community Health Centre exists to meet the primary health care needs of the local population through a collaborating interdisciplinary team governed by a community board.

Our Vision

Working with you for a healthier community!



Board of Directors

Michael Lloyd	Chair
Blake Barry	Vice-Chair
Marilyn Gowan	Treasurer
Jean Courville	Board Director
Suzanne Ross	Board Director
Debora Daigle	Board Director
Sarala Gill	Board Director
Judy Dancause	Board Director
Brian Lynch	Board Director
Marc Bisson	Resource (ex-officio)

Contact SVCHC

Debbie St John-de Wit, Executive Director
Seaway Valley Community Health Centre
55 Water Street West, Suite 240
Cornwall, ON K6J 1A1
Telephone: 613-936-0306
Fax: 613-936-0521

Charitable Registration No. 84645 7190 RR0001

55 Water St. West, Suite 240, Cornwall, ON K6J 1A1
Tel: 613-936-0306 Fax: 613-936-0521

Message from the Board Chair and Executive Director



The first year of operation for Seaway Valley Community Health Centre (SVCHC) has been a remarkable year of new beginnings. Over the course of the 2009-2010 fiscal

year SVCHC's priorities have included staff recruitment, policy development, the implementation of operational processes and the development of several integrated and collaborative partnerships with health provider organizations. Specifically, SVCHC has worked with the Eastern Ontario Health Unit to implement an Oral Health Program on-site in the new facility; formed a partnership with the Arthritis Society to use our office and examination rooms to see their clients; developed a three-way partnership with the Cornwall Community Hospital and Centre de santé communautaires de l'Estrie to deliver education to pre-diabetes clients, and planned a co-location of the Social Development Council in the new CHC.

For SVCHC, equity in health translates to ensuring that everyone has fair opportunity to reach their full health potential. As our target populations for primary health care will include seniors, low income individuals and families and new immigrants to Canada, SVCHC takes pride in knowing that we will provide equal access to quality health care to those who struggle to achieve their full health potential.

The Board provided stewardship to the organization through policy development and support to the Executive Director

Michael Lloyd, Chair



throughout this exciting first year of operation. The year marked a number of milestones for the Centre including the hiring of the inaugural Executive Di-

rector and initial staff, the approval of the Ministry of Health and Long Term Care to award the tender and commence construction of the interior of the building, the hosting of two community engagement events, communications to the public and the initiation of client registration.

Our appreciation goes out to all Board Directors for their leadership, their contribution and commitment to seeing the Community Health Centre come to fruition. We thank the Board Directors for the great amount of time and talent devoted to overseeing this community-governed organization. Working alongside people who are passionate about making a difference in our community is both exhilarating and rewarding.

The SVCHC Board and staff will continue to work proactively to improve the health of our community. As per our vision, we will continue to work with our community partners to create a healthier community and the true measure of our success will be the contribution SVCHC makes in our client's lives. Indeed, as we go forward we will work to ensure that we live up to our tag line - "Every One Matters", Every individual, Every family and Every community.

Debbie St John-de Wit, Executive Director

2009-2010 Annual Report

The Seaway Valley Community Health Centre (SVCHC) is a charitable, not-for-profit, community-governed organization created to provide primary health care, health promotion and community development services to Cornwall and area residents. Approved by the Ministry of Health and Long Term Care in 2007, and funded through the Champlain Local Health Integration Network, the SVCHC is designed to address the issue of equity for citizens who traditionally face barriers to accessing the health care system. In our community, those facing access barriers to primary care include low income individuals and families, seniors and new immigrants to Canada, and the general public others without a family physician.

The Board of Directors held the last Annual General Meeting (AGM) on September 30th, 2009 at 8:00 a.m. at the Ramada Inn at 805 Brookdale Avenue, Cornwall. The breakfast AGM, attended by 64 participants, included a brief presentation of the summarized financial report, a review of the past year's events, an introduction to Debbie St John-de Wit, the new Executive Director, and a presentation of the slate of nominees for Board Directorship.



The AGM was followed by keynote speaker Dr. Michael Rachlis, one of Canada's foremost health policy analysts. In a presentation called "Yes we can fix Medicare!" Dr.

Rachlis outlined how the CHC model of care is advancing Tommy Douglas' ideas for a second stage of Medicare by removing a wide range of access barriers – both within and outside the health care system. Dr. Rachlis also facilitated a workshop entitled "Health Boards and Quality" focused on the role of board in

measuring quality of care and quality improvement in an organization.

In the twelve (12) month period since the last AGM, many exciting developments have occurred including:

- The employ of the Executive Director for SVCHC who began on April 20th, 2009.
- On May 1st, 2009 a lease of temporary office space at 55 Water Street West was signed to house initial staff and program start-up.
- An Administrative Assistant was hired on contract beginning mid-June 2009 and a summer student was hired through Job Zone for July and August 2009 to assist with clerical and reception duties.
- The establishment of the employee health benefits and pension plans in the fall of 2009.
- The development of policies and procedures over the fall months.
- The recruitment of the initial team commencing with the Community Health Worker and the Health Educator/Promoter hired in October 2009, the Administrative Assistant in December 2009, the first Nurse Practitioner in January and a Data Management Coordinator on contract in January 2010.



- In November the Ministry of Health provided approval to award the tender for the capital project.
- The SVCHC Team assisted the Eastern Ontario Health Unit in the H1N1 pandemic plan roll-out for four (4) consecutive weeks in late October and early November, 2009.
- Orientation of the SVCHC Team to the CHC Model of Care occurred in December 2009.
- In January 2010, the Board received Ministry approval to award the contract

and begin construction of the interior of the new 11,500 square foot facility at 353 Pitt Street. Ed Halliwell continues as Project Manager, a roll he has capably held since 2007.

- SVCHC hosted two community engagement events on January 14th and March 23rd, 2010. Both were well attended and served to inform the SVCHC Team of community partner's needs and provided ideas for program development.



- The SVCHC web-site was launched in February 2010. For more information visit www.seawayvalleychc.ca.
- The registration of clients began in March 2010.
- Physician recruitment efforts continue with several physicians expressing interest in SVCHC. One physician has signed on to commence in August 2010.
- On an on-going basis, the Team works closely with community health and social service partners on various networks and committees including, (but not limited to):



the Specialized Geriatric Services Network, the Poverty Working Group, the Food Security Network, the Front Line

Workers Committee, the Human Services and Justice Coordinating Committee, the Falls Prevention Network, the Champlain Chronic Disease Prevention and Management Network, the Oxycontin Task Force and the Champlain Diabetes Network, to name a few.

- The SVCHC Team participated in several community events including the Olympic



Torch Fun Run Day, the Green Food Box Program, the FYI Workshop, the Agape Christmas Food Basket Program, the SPARK grant proposal workshop, the Specialist High Skills Major Health and Wellness Project, and others.

- SVCHC entered into many collaborative agreements with local health partners. For example: 1) The Regional Arthritis Society use SVCHC's office and examining rooms bi-monthly to see their clients; 2) A tri-party agreement has been established with the Cornwall Community Hospital and Centre de sante communautaire de l'Estrie to provide diabetes education to pre-diabetes clients in the community; 3) The Canadian Mental Health Association provides back office functions to SVCHC for finance, human resources and administrative functions, and; 4) The Eastern Ontario Health Unit plans to house the Low Income Dental Program, Oral Health Initiative in our new centre.



These examples demonstrate the manner in which SVCHC is committed to working with our health partners to support the people in our community to achieve the very best possible health outcomes. For additional information on our future programs and services contact us at 613-936-0306 or at info@seawayvalleychc.ca.

Report on the Capital Project



The Ministry of Health and Long Term Care, Capital Branch, approved the sketch plans and specifications late in the 2008/09 fiscal year. We anticipated approval to go to tender for interior construction work when the building shell was completed; however, frequent Ministry staff changes and a shift in design criteria prevented this from occurring.

The Ministry's design criteria for Infection Prevention and Control (IPC) changed, and as a result revisions to the plans and an additional review by an IPC professional were required. The Sketch Plans were re-submitted with an amended cost estimate on April 3, 2009. Comments to this revised submission were received and permission to proceed to Working Drawings and Specifications was received on April 8th. These documents were completed by the Thompson Rosemount Group in late May and the package was submitted to the Ministry for final approval on June 8th 2009. Meanwhile, the construction of the exterior shell was completed in June and the SVCHC Board took possession of the property in July 2009.

In August, in anticipation of receiving permission to proceed to tender, a pre-qualification process to screen prospective General Contractors was initiated. Eleven contractors expressed interest in our project, with three local and three out-of-town firms qualifying. On September 22nd, we received permission from the Ministry to proceed with the tender process. Prior to issuing the tender documents, a change to accommodate two dental suites was incorporated into the plans. This change enables the Community Health Centre to partner with Eastern Ontario Health Unit to provide dental services to youth under the age of 18. The tender period closed on November 17th with submissions from four of the six contractors. The low bidder was Grant-Marion Construction Ltd., one of the local firms and the contractor who built the shell. The Board approved the selection of the contractor and a total project cost of \$2,211,805 subject to Ministry approval. To date, the project is proceeding on schedule and within budget.

STATEMENT OF FINANCIAL POSITION 2009-2010

ASSETS

CURRENT

Cash and term deposits	\$	898,798
Accounts receivable	\$	83,831
Prepaid expenses	\$	6,000
	\$	988,629

CAPITAL	\$	1,007,427
	\$	1,996,056

LIABILITIES AND NET ASSETS

CURRENT

Accounts Payable	\$	533,851
Due to Ministry of Health	\$	25,835
Deferred Contributions, capital	\$	410,122
	\$	969,808

NET ASSETS

Invested in Capital Assets	\$	1,007,428
Unrestricted Net Assets	\$	18,820
	\$	1,026,248
	\$	1,996,056

STATEMENT OF OPERATIONS

REVENUES

Ministry of Health	\$	1,457,409
Ministry of Health— Other	\$	34,766
Interest	\$	3,789
Deferred Contributions	\$	22,322
	\$	1,518,286

EXPENDITURES

Administration	\$	21,579
Advertising	\$	14,689
Community Consultation	\$	6,300
Conferences	\$	5,968
Data Management	\$	7,462
Electricity	\$	15,297
Equipment	\$	454
Insurance	\$	35,364
Maintenance	\$	25,293
Medical Supplies	\$	42,927
Memberships	\$	24,770
Office supplies	\$	27,686
Professional fees	\$	51,293
Property taxes	\$	3,024
Recruitment	\$	3,336
Rent	\$	107,080
Telephone	\$	10,638
Training	\$	7,870
Travel	\$	24,758
Wages	\$	222,913
	\$	658,701

Surplus (Deficit) before Capital Acquisitions	\$	859,585
Capital Asset Acquisitions	\$	813,141
Surplus (Deficit) before Settlement	\$	46,444
Current Year Settlement	\$	25,835
Net Surplus (Deficit) for the Year	\$	20,609

